



# **BEST PRACTICES**

### CREATE A PLAN

Develop a timeline or checklist. (see Campaign Worksheet)

#### GET LEADERS INVOLVED TO ENERGIZE YOUR CAMPAIGN

Engaged executives encourage employee participation. Examples include: Publicly endorsing the campaign, participating in special events, and developing a succession strategy for campaign chairs.

#### BUILD A CAMPAIGN COMMITTEE

Create a committee to activate on campaign deliverables. Members from various levels and departments across the company are represented. *Examples include: marketing, finance, communications, labor, etc.* 

### **EDUCATE AND ASK**

Educate employees on the impact of Unite Way dollars in the Twin Cities area. Ask employees to consider how they can contribute and connect. *Examples include: sharing a personal story or talking about 211.* 

#### HAVE FUN

Generate momentum and energy by using special events during your campaign. Plan ahead to best leverage your time and strategic opportunities. *Examples include: potlucks, competitions, and silent auctions.* 

### SECURE A CORPORATE GIFT

Your company's support will boost participation and impact. Examples include: matching employee pledges or giving a direct corporate gift.

### **SEGMENT DONORS**

Customize communications, target solicitations, and tailor engagement strategies to specificemployee groups. Examples include: management, labor, manufacturing, remote workforce, and employee resource groups.

## SAY "THANK YOU"

Share results with employees including total amount raised, participation percentages and volunteer hours. Give a special thanks to campaign committee, volunteers and donors that helped achieve the goals.

#### PROVIDE DONOR DETAIL

For donors that have chosen to be acknowledged for their gift, share donor contact information with United Way. Each donor receives a thank-you with tangible examples of how their donation makes a difference.

